

MINUTES OF FISHERMOSS PSC
General Meeting
10th December 2019

Attendees:	Allyson Miller (AM) Anne Wilkins (AW) Darren Robertson (DR) David Wilkins (DW) Margaret Ferguson (MF) Zarina Dogra (ZD)	Apologies	Amanda Stephen (AS) Angela Purves (AP) Carolyn Harrison (CH) Claire Alexander (CA) Hazel Willox (HW) Katarzyna Buchnajzer (KB) Kerri Fulton (KF) Laura Angus (LA) Lisa Jamieson (LJ) Louise Burnett (LB) Michelle Murphy (MM) Nicola Cameron (NC) Shona Bloice (SBL) Susan Bryson (SBR) Victoria Tait (VT)
-------------------	--	------------------	--

Item	Discussion	Action	Action Date
1.	Welcome, Attendance and Apologies (DW)		
	Chairperson (DW) welcomed everyone to the meeting and thanked them for attending. Apologies were noted.		
2.	Minutes of Previous Meeting (DW)		
	Previous AGM Minutes from 11 th November 2019 were agreed. Proposed by DR, seconded by AM		
3.	Head Teacher's Report (MF)		
	<p>Head Teacher (MF) covered several points:</p> <ol style="list-style-type: none"> <u>Aberdeenshire Council Gritter Competition</u> Aberdeenshire Council chose the P6's Grittest Snowman as one of names of their new road gritters. Well done P6! <u>Nursery Staff.</u> Post of Early Years Senior Practitioner has been re-advertised. Aberdeenshire Council are currently only advertising internally within the council. <u>New Nursery Building Update.</u> The closing of the car park has not occurred as previously stated and as is often the way in construction projects, the programme of works has been delayed due to circumstances beyond the control of the school. However, as part of the new build there will be significant refurbishment of the school: new flooring, fixtures and redecoration of wet areas and surrounding low storage units. The Depute Head office will be relocated to the front of the school, and a new sensory room will be created. 		

Item	Discussion	Action	Action Date
	<p>The construction workers will be using room 15 (old science room) as their site office preventing the need for more portacabins in the playground. During the works some primary classes may require to move temporarily into other empty classrooms, but it will depend upon the programme of works.</p> <p>4. <u>Donations</u></p> <ol style="list-style-type: none"> 1) McColls have generously given the school a £400 donation which has already been used to purchase Christmas Arts & Crafts supplies. 2) Sitting Room has nominated Fishermoss as its chosen charity for 2020 3) Portlethens Place to Eat. DR brought in the customers donation pot of £164.37. <p>5. <u>Primary 1 Green Folders</u></p> <p>New folders are significantly sturdier than the old style, and the price has increased by 15p per folder. All agreed to the purchasing of 100 new-style green folders for £375, and that school is to sell replacement folders for £4 each.</p>		
4.	Treasurer's Report (ZD)		
	<ol style="list-style-type: none"> 1. Have raised £8,540.54 so far this year 2. £13,054.46 current balance. 3. Xmas Fayre raised a profit of £3,782.94. This was £1,968.64 more than in 2018. £901 was from pre-event raffle sales alone, with the raffle raising a total of £1,313.66. All stalls raised monies, so was worth the effort put in. 4. Outstanding donation monies: <ol style="list-style-type: none"> i) Xmas Cards, ii) Christmas Movie Night iii) Santa Run 2020. 5. Require confirmation of the amount for the 5th Avenue Band Night deposit and a receipt, as a blank cheque was passed to DW. NC to provide. 	<p>MK NC DR</p> <p>NC</p>	<p>ASAP</p> <p>ASAP</p>
5.	Matters Arising from Previous Minutes (DW)		
	<ul style="list-style-type: none"> • The changes to the constitution will be made at the next meeting which will be held as an Extraordinary General Meeting (EGM). Notice to go out to all members by 8th January 2019. 	DW	08/01/20
6.	Event Feedback		
	<p><u>Christmas Fayre</u></p> <ul style="list-style-type: none"> • My Little Cupcake Corner e-mailed DW to say that they had very much enjoyed their time at the Christmas Fayre and have booked a stall for the Summer Fayre! • MF said there was a lot of positive verbal feedback that was being received at the entrance/exit on the night, e.g. the Reindeer Rescue was well received as a good idea. • DW noticed that there was some difficulty being encountered on the night with double buggies and suggested in future that a Pram 		

Item	Discussion	Action	Action Date
	<p>Park somewhere, e.g. the Staff Room, be used to prevent people being hit with large buggies etc.</p> <ul style="list-style-type: none"> All new activity stalls made a profit. The raffle prizes made a huge difference to the money taken in by the PSC overall. 		
8.	AOB		
	<p>1. <u>P7 Autograph books</u> All agreed to the purchase of the autograph books as in previous years. NC to co-ordinate their ordering.</p> <p>2. <u>Facebook Event Planner</u></p> <ul style="list-style-type: none"> LB has been putting up an event planner on Facebook which has been well received. There has been a suggestion of having a family Bingo Night in March which MM, AM and other have offered to organise and co-ordinate. There is not enough time to start organising Fishermoss Has Got Talent so that will not likely occur before summer 2020, maybe in the following academic year 2020/2021. <p>3. <u>5th Avenue</u> The deposit for the fundraising adult's night-out at Portlethen Golf Club has been paid. The event has been booked for the night of Saturday 28th February 2020 and is being organised by NC.</p> <p>4. <u>Bouncy Castle</u> The Bouncy Castle failed it's inspection. £60 for test and £50 for repair to faulty seam. LB has hinted to DR that the Betteridge Centre would be interested in buying it. Currently it has not been used since it was first purchased and tested by the PSC over a year ago.</p> <p>5. <u>Resignation of Vice Chairperson</u> DR announced that he had made the decision to step down from the PSC, and resign as Vice Chair. Unfortunately, DR also informed the PSC that the funds from his organisation of the Fun Box event will no longer be donated to Fishermoss School.</p> <p>All joined DW in thanking DR for his time, help, and fundraising efforts whilst serving on the PSC.</p> <p>6. <u>Spring Fayre Co-ordinator</u> DW suggested, that as he is stepping down in June 2020 after having co-ordinated several of the previous fayres, that someone comes forward now to as Spring Fayre co-ordinator and to learn how to do it from him.</p> <p>The meeting closed with Chairperson (DW) thanking everyone for their time.</p>	<p>NC</p> <p>LB MM/AM</p> <p>NC</p> <p>LB</p>	

Date, Time and Location of Extraordinary General Meeting (EGM):

Wednesday 5th February 2019, 7pm

Fishermoss School Staffroom.