

MINUTES OF FISHERMOSS PSC
Extraordinary General Meeting (EGM)
5th February 2020

Attendees:	Allyson Miller (AM) Anne Wilkins (AW) Darren Robertson (DR) David Wilkins (DW) Lesley Robertson (LR) Margaret Ferguson (MF) Shona Bloice (SBL)	Apologies	Amanda Stephen (AS) Angela Purves (AP) Claire Alexander (CA) Hazel Willox (HW) Kerri Fulton (KF) Laura Angus (LA) Lisa Jamieson (LJ) Louise Burnett (LB) Michelle Murphy (MM) Nicola Cameron (NC) Victoria Tait (VT) Zarina Dogra (ZD)
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Item	Discussion	Action	Action Date
1.	Welcome, Attendance and Apologies (DW)		
	Chairperson (DW) welcomed everyone to the meeting and thanked them for attending. Apologies were noted.		
2.	Minutes of Previous Meeting (DW)		
	Previous AGM Minutes from 10 th December 2019 were agreed. Proposed by AM, seconded by DR.		
3.	Amendments to the PSC Constitution (DW)		
	<ul style="list-style-type: none"> Chairperson (DW) verbally summarised and outlined all of the changes to the PSC Constitution (same changes as those e-mailed to attendees on the 29th October 2019, and as displayed in the playground noticeboard for the entire Parent Forum since 8th January 2020). There were no objections to the changes proposed, and all at the meeting agreed to ratify the revised constitution. AW to send revised constitution to MF and Aberdeenshire Council: all as per S6(7) of the Scottish Schools (Parental Involvement) Act 2006 whereby the <i>'...updated, current constitution must be shared with the head teacher and local authority every time it is changed or revised.'</i> 	AW	03.03.2020
4.	Head Teacher's Report (MF)		
	Head Teacher (MF) covered several points: <ol style="list-style-type: none"> <u>Draft Relationship & Behaviour Policy</u> MF shared the current draft of the above policy which has been constructed through consultation with the children, parents and staff of Fishermoss, and guided by policies that have been adopted elsewhere within the Portlethen Community School Network (CSN), local Aberdeenshire CSNs and schools further afield. All present agreed with the 		

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	<p>content of the draft. The final version of the policy will be put on the School Website.</p> <p>2. <u>Sponsored Walk – Pupil Council Feedback</u> As per the minutes of the meeting of 9th October, where the issues of changing the Sponsored Walk were first raised, the Pupil Council have returned with their views on the matter which include:</p> <ol style="list-style-type: none"> 1) A number of children were adamant that the school walk should stay the same, as it is good as it is. 2) A number of children wanted to change the walk but had no suggestions as to what to do to make it different 3) Some wanted it to involve the agility trail 4) Some wanted a sponsored football match 5) Other children suggested doing the walk clothed in fancy dress, or having it themed somehow e.g. everyone wears the same coloured T-shirt 6) Some children thought it would be good if the classes could be mixed up so a mix of ages walking together 7) Having stations – with collectable stamps, or colour-me dust, or snacks, was suggested. 8) One suggestion was not to have it on a Friday when everyone is tired! 9) Sponsored biking or swimming were also put forward as possible ideas. <p>MF concluded that it was now up to the PSC to decide how to move forward using the feedback from the Pupil Council. AM suggested older years could use geo-caching apps, whilst younger years follow a treasure-trail style map. DW said that the real problem was first raised because of the low return rate of sponsorship monies and would making changes really increase the chances of people giving money. DR/AM felt that by having the sponsored walk more like a fun-run, with stations and fancy dress, it might encourage families to return sponsor monies. MF suggested that perhaps senior pupils from Portlethen Academy could help as volunteers for station points, etc. DW said the whole event, and how it can be organised differently, clearly needs to be discussed again in the future, at some point.</p> <p>3. <u>What is the cost of a school day?</u> Lynn Buchan from Portlethen's Community Learning and Development (CLD) staff, is coming to the school to give a 15-minute presentation on the cost of a school day. It will include subjects such as the financial implications of having Easter Bonnet Day and Christmas Jumper Day, and how this can be seen as unequal to those families who are financially</p>	<p>ALL</p>	<p>June 2020</p>

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	<p>disadvantaged. However MF, stressed once again (and seconded by other members of the PSC), that at Fishermoss, the position has always been to ask the Parent Forum only for what they can give, when they are able to give it and no one should ever feel compelled to financially contribute when they are unable to.</p> <p>4. <u>Donations</u> Papa Bob Anderson has given the school a direct donation of £350.</p> <p>5. <u>Funding Requests</u> 1) Sum Dog - £448.50 2) Science Resources - £450.00 3) P4/5 Wildflowers & Planters - £100.00 The PSC committee agreed to fund the above total request for £998.50.</p>		
4.	Treasurer's Report (DW on behalf of ZD)		
	<p>1. £18,659 current balance, but with ring-fenced monies, actual available working total is £14,709.</p> <p>2. Monies raised since 10.12.19: i) Xmas Cards - £230.50 ii) Christmas Movie Night - £367.51 iii) Xmas Fayre (revised total) - £3802.94</p> <p>3. Still requiring receipt/invoice for 5th Avenue deposit cheque raised for DW/NC</p> <p>4. Treasurer ZD requested that if monies or invoices are left at the school, that Fishermoss contact ZD so that the monies and invoices can be picked up in a timely basis because it should not be assumed that the Treasurer can make weekly trips to the school office.</p>	<p>DW/NC</p> <p>MF</p>	
6.	Fund raising planning		
	<p>1. <u>Bingo Night (Friday 20th March)</u> AM, MM, ZD, DR and AP all have 40 tickets each to sell at £2 per ticket. AM has already sold all of their allocation. It is being held in the canteen area of Portlethen Academy that seats around 250 people. There is no alcohol restrictions, so it will be a BYOB event. In addition to the £2 entrance ticket, each bingo game will be sold for £5 but with a free game available half-way through the night. Slushies, popcorn and candy will also potentially be available to buy. Raffle prizes, e.g. bottles of wine, boxes of chocolates are being sought.</p> <p>2. <u>5th Avenue (Friday 26th April)</u> There was a mix-up by Portlethen Primary, who are taking the lead on the event, with the date. It has changed from February to Friday 26th April. The event is being advertised on FaceBook. AM spotted a poster in Portlethen Academy and wondered if NC could get one</p>	<p>AM/MM/ ZD/DR /AP</p>	

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	<p>for Fishermoss? AM has been in touch with the Chair of Portlethen Primary PSC to see if there is anything they can do to help and was informed that the Portlethen PSC Chair will be meeting NC this week. Further details will be forthcoming from NC in the future. MF offered to put details of the event into the pre-Easter break Newsletter.</p> <p>3. <u>Spring Fayre (Saturday 20th May)</u> DW stressed that with so few turning up to PSC meetings, and nobody committing to help through Social Media, there is a significant risk that the Spring Fayre will be cancelled. DW has repeatedly stressed that he will not organise and run the fayre this year but can help 'train' someone who will be responsible for it. AM said that they are unable to commit due to work. DW said he was aware people have commitments, he works too, but if there are no volunteers to help organise and run it, then there is a trigger point where it must be cancelled. There have already been several stallholders and crafts people (including Pa Bob Anderson) who have expressed interest/ provisionally booked stalls. DW said previously at the AGM everyone needed to think about what needed to be booked back in September, but nothing came of it. Now there is only 100 days until the Spring Fayre and things like Zorbs and Bouncy Castles will likely already have been booked up for other fairs.</p> <p>DW will put out another call for help on WhatsApp, and a call will be put out on social media. MF offered to put out a school sourced e-mail if none of the aforementioned methods bring in willing and committed volunteers. MF says an e-mail from the school could stress the financial implications of cancelling the biggest yearly fundraiser for the school.</p>	<p>NC/MF</p> <p>DW</p> <p>MF</p>	
8.	AOB		
	<p>1. <u>Lottery Licence</u> Lottery licence needs someone other than DW as named holder, as DW will be stepping down in June as Chair. DR is current holder and has offered, in the event that no one else will come forward, to remain as the Lottery Licence holder.</p> <p>2. <u>Bouncy Castle</u> DR confirmed that the bouncy castle is in the process of being repaired and should be ready to pick up end of this week.</p> <p>3. <u>Fishermoss Defibrillator</u> Rainbow City Taxis have paid for a defibrillator and Aberdeenshire Council have agreed to allow it to be put up on a Fishermoss School external wall. AM raised</p>	<p>DW/DR</p> <p>DR</p>	

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	<p>concerns that the defibrillator contract states that Fishermoss PSC must take responsibility for repairs/replacements of the Defibrillator (PAD) machine. DW countered that the contract states that Aberdeenshire Council will not do the repairs and it is up to the PSC to decide whether or not to repair or replace, it could simply be removed entirely if it is non-repairable and there is not the funds to do the works required. AM also raised the point that someone needs to take responsibility for logging on and liaising with the Scottish Ambulance Service. DW replied that Donna Gibb has come forward and has agreed to take responsibility for the defibrillator on behalf of the Fishermoss PSC. AM still has genuine concerns about vandalism of the PAD, as to how many times the PSC may have to pay out for its repair/replacement because it is such a vital resource for the community. AM concluded that perhaps everyone should be given this information again to ensure they are still happy to proceed with the installation. DW concluded that if no one else had concerns that he was going to sign the contract.</p> <p>The meeting closed with Chairperson (DW) thanking everyone for their time.</p>	DW	

Date, Time and Location of General Meeting:

**Tuesday 3rd March 2020, 7pm,
Fishermoss School Staffroom.**