**MINUTES OF FISHERMOSS PSC MEETING**

**HELD ON 14th June 2023 @ 18:00**

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| **Attendees** | Margaret Ferguson (MF); Lobke Starr-Vaanholt (LSV); Marianne McKessar (MM); Dawn Anderson (DA); Catherine Middleton (CM); Michelle Murphy; Amanda Stephen, Fiona McRae, Brenda Sangster; Louise Shepherd-Burnett; Aisha Ugonoh |
| **Apologies** |  |

| **Item** | **Discussion** | **Actions** |
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| **1.** | **Welcome (MM)** |  |
|  | MM welcomed everyone to the meeting, thanked everyone for attending. |  |
| **2.** | **Previous minutes (LSV)** |  |
|  | Minutes were circulated prior to meeting and accepted. LSV to send to Jacqui who will upload to webpage.  A list of action points that are still outstanding from the previous meeting can be found at the end of the minutes. | LSV to send minutes to Jacqui |
| **3.** | **Chair Update (MM)** |  |
|  | **Spring fayre and fishermoss has got talent were very successful. Feedback from parent, liked that it was a free event.**  **School Uniform**  Parents have not been informed about how to order P7 uniforms.  MM to chase up with Hazel/Kirsty about school uniform.  Suggestion to do purchases online? Would save on holding stock.  Need to inventorise stock we currently hold so it can be sold and then move to online possibly if we will still get some return.  Funky panter do uniform, but more expensive than what we have right now, so decided against that in previous years.  MF points out that important thing is to keep costs down and would prefer us not to make a profit to keep cost down to keep it accessible  **Treasurer:**  Spring fayre and car boot sale: £2352.23 - 452,70 expenses – Total raised **£1899.44.**  Fishermoss has got talent: **£1199.05** raised, expenses £159.85 - total raised 1039.20 raised  **£2938.67** total for these events  Current balance **£11874.70** (including tickets sales for disco) | MM/KD to do stocktake of current uniform and look into possibitlity of moving sales online |
| **4.** | **Head Teacher Update & School Requests (MF)** |  |
|  | **Events – Fayre and Fishermoss has got talent**  Fabulous events held. Huge amount of work goes into these events. Fishermoss has got talent was such a family affair, with current and former pupils and parents involved in it. Did not manage to convey in newsletter how good an audience it was at the event, supporting and being behind the pupils. You really felt the support.  **Vandalism at school**  Vandalism and anti-social behaviour at parent evening. Round back of the school were pulling at bulbs, looking in windows and knocking at window. Staff and parents were intimidated, shouted at etc. Very unpleasant. Advice from police is to phone 999 when this is seen. Trying to get into nursery and throwing things into neighbouring gardens. Police have been supportive. Photographic evidence provided and hopefully charges will be made.  Post message on FB when vandalism is noted in playground.  Question from parent if we have CCTV in playground. MF explains CCTV in nursery, they cover camera and have hoods up etc. so they aren’t identifiable.  **Agility trail**  Some areas taped of at the moment. Safety check inspections indicated some repairs needed. No life-threatening damage, but some issues need to be addressed.  MF has been in touch with business support officer and landscape services in regarding to these issues and hoping they will pick up tab. Repairs budget for school not sufficient to cover (this year budget was £300, £5000 spend this year on repairs on carpets in P1 areas, so currently in debt). Argument made that it is also used in holidays and out of hours by public.  Plan is to ask janitor to put a paint mark on areas as ribbon is not staying in place.  Bark also mentioned in report. Needs to be topped up.  **Cutting costs**  Highlights even more how much support from PSC is valued and support for basics helps school, not just enhancements.  Everyone feeling pinge, not just local authorities, but also families and cannot expect to fundraise as much. So need to consider doing things different.  For instance, homework diaries have been funded by PSC over the years. Includes personal information which makes it less secure. All these things could go onto google classroom or via website.  MM points out she feels Google Classroom is not the most user friendly.  MF explains issues around data protection with other apps, and also some are costly.  With everyone struggling and decreases in budget, need to think about if things that we could done smarter, with for instance moving to Google Classroom only a suggestion to cut costs.    Diaries for next year have already been purchased (around £450), but need to decide whether to move online next year and just use Google Classroom.  Another suggestion would be to get rid of green folder. Some arguments against considering that we now have new books that we’d like to protect.  Vote held and majority voted in favour of getting rid of diaries and all voted in favour of continuing to fund green folders for p1s.  **Requests**   * Sports day medals and stickers, and Young Volunteers in primary 7 – Cost estimated <£100 * Autograph books for p7s - £265 * Sound system – needs serviced – MM to look into getting a quote for costs and vote on at later date * Nessy license - £11 for >30, under £13.50 - Total £341 for 36 licenses (5 licenses funded by council).   Education city and Sumdog license quite expensive, not really been used and attainment has stayed very high, so may not need renewed.  Vote took place and all voted in favour of funding above.  **DA update on reading books**  Reading book all of level 10 up to 20 on reading shelves! Lower levels to follow shortly. |  |
| **5.** | **Events (MM)** |  |
|  | School summer disco coming up. Enough volunteers and sufficient stock remaining to cover drinks and snacks.  Children to enter blue doors in school staff car park and will need to sign in. Sign out at end with cones per class. Parents not to go onto ramp for safety. |  |
| **6.** | **AOB** |  |
|  | * Bouncy castle needs service at £300 minimum – not being used and risk assessment is an issue. Suggestion to auction it of to parents to raise funds. Raffle or auction of. * Parents brought up that Fishermoss Virtual Fayre on Facebook set up during Covid and is still online and has a big community. Given that the school is not benefitting the school anymore. Agreed to request for the name to be changed, so that it is no longer associated with the school. Not monitored by PSC. * Parents have voiced that they want to have more PSC meetings. Guidance for PSC is to meet quarterly meetings. Decided to stick with 4 meetings per year. * PSC newsletter to come out at the end of term.   Planning for next year:  **PSC events**   * Sponsored walk (date to be confirmed) * Xmas walk * Crazy hair day for donation (6th October) * Halloween disco (1st November) * Shopping night/Wreath making night * Santa run (28, 29 and **30th** December) * Xmas fayre (First Saturday of December, 2nd December ,11-2pm) * Spring fayre (Second Saturday of June - 8th June, 11-2pm) * Summer disco   Other events tbc.  **School events**   * Week 2 - p1 curriculum event * Abernethy meeting September * Week 7 – curriculum event * Shoebox appeal – November * Cinema Trip * Children in need – November * Parents evenings * Litter picking * Sports day and picnic | MM to send official message on behalf of PSC to remove Fishermoss name from page. |

**Date of next Meeting: TBC**

**Summary of Actions this and previous meetings:**

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| **Meeting/Agenda Item** | **Action required** | **Responsibility** | **Timeline** |
| 16/02/23  Item 5 | * PSC to investigate options for a theatre group to come to school for next academic year. | MM | Ongoing |
| 16/02/23 item 3 | * KD to chase company about payment for P7 uniforms | KD/MM | Ongoing |
| 14/06/23 item 6 | * MM to send official message on behalf of PSC to remove Fishermoss name from page. | MM | Ongoing |
| 14/06/23 item 3 | * MM/KD to do stocktake of current uniform and look into possibitlity of moving sales online | MM/KD | Ongoing |

**Summary of Completed Actions from previous meetings 22/23:**

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| **Meeting/Agenda Item** | **Action required** | **Responsibility** | **Timeline** |
| 24/11/22 item 3 | * MM and MF to coordinate installation of defibrillator | MM, MF | Complete  May 2023 |
| 24/11/22 item 4 | * Organise Fishermoss has got talent | PSC | Complete  June 2023 |
| 16/02/22Item 3 | * Organise Spring fayre | All teachers | Complete  May 2023 |
| 16/02/22  Item 3 | * Hare to be completed by 29th May 2022 | All teachers | Complete  May 2023 |
| 16/02/22 item 4 | * Organise Crowdfunding page for ‘The gift of a good book’ campaign. | LSV | Complete  March 2023 |
| 15/09/22 | * Organise transfer money from justgiving page (after sponsored walk) and Paypal account to PSC account. | MM | Complete  15/09/22 |
| 15/09/22 | * LSV to attend PVG meeting on 4th October to become signatory for PSC | LSV | Complete Nov 2022 |
| 15/09/22 | * Advertise sponsored walk and crazy hair day via FB and email | MM, MF | Complete  Sept 2022 |
| 15/09/22 | * Source wrist bands to use for Halloween disco |  | Complete  Nov 2022 |
| 15/09/22 | * Organise Xmas Cards | MM | Complete  Dec 2022 |
| 15/09/22 | * School to organise cinema trip and PSC to provide funding for transport costs @ £1120 | JG, AS | Complete  Dec 2022 |
| 15/09/22 | * Organise volunteers for Santa run | MM | Complete  Dec 2022 |
| 15/09/22 | * Organise food drop. Contact larder to find out what is needed. | MM | Complete  Dec 2022 |
| 15/09/22 | * ALL to check for sponsors for wee hare | All | Complete Dec 2022 |
| 15/09/22 | * MF and teaching staff to discuss where money for books would be best spend and to look into cost of replacing reading books. | MF, MM, All | Complete Nov 2022 |
| 16/04/23  Item 5 | * MM check with Kirsty about uniform and deadline for orders | MM | Complete  May 2023 |
| 16/04/23  Item 5 | * MF to contact academy to arrange let for grassy area | MM | Complete  May 2023 |