

MINUTES OF FISHERMOSS PSC MEETING
HELD ON 15th February 2024 @ 18:30

Attendees	Margaret Ferguson (MF); Marianne McKessar (MM); Dawn Anderson (DA); Catherine Middleton (CM); Amanda Stephen (AS); Sarah Diack (SD); Crystal Greeff (CG); Richard Murray (RM); Fiona McRae (FM); Daria Starinska (DS)
Apologies	Brenda Sangster; Angela Purves; Vicky Munro; Victoria Tait

Item	Discussion	Actions
1.	Welcome (MM)	
	MM welcomed everyone to the meeting, thanked everyone for attending. CG, SD, RM introduced themselves to the other members of the committee.	
2.	Previous minutes (DS)	
	The minutes were circulated prior to the meeting and accepted. DS is to send the minutes to Jacqui, who will upload them to the school webpage. A list of action points that are still outstanding from the previous meeting can be found at the end of the minutes.	DS to send minutes to Jacqui
3.	Chair Update (MM)	
	<p>Financial Update (AS)</p> <ul style="list-style-type: none"> – Opening Balance as at 01.08.2023 £9,881.84 – Total income to date £8,882.48 – Total Expenditure to date £4,620.56 – Restricted Donations to PSC from Aberdeenshire Council £316.50 – Available Balance as at 15.02.2024 £13,827.26 <p>Christmas Fayre and Santa's Grotto</p> <p>The Fishermoss PSC Christmas Fayre took place on 2nd December 2023 and was a huge success raising £2054.41.</p> <p>The PSC organized a raffle, bottle and chocolate tombolas, along with Santa's Grotto and refreshments stall. The PSC was also selling festive mug sets and the reindeer food bags.</p> <p>To raise funds for the school, P7 pupils volunteered to run sweet stall; and P6 pupils had nail painting and clay beads jewellery stalls.</p> <p>Local traders and crafters operated 18 stalls at the Fayre.</p> <p>Many thanks to all the volunteers who helped with the event and to all those who donated prizes for the raffle and tombolas! Our sincere gratitude to our dedicated volunteer Santa!</p> <p>Portlethen Santa Run</p> <p>Portlethen Santa Run took place on 28th, 29th, 30th November and 1st December 2023. The money raised (£4400) was shared between each of the primary schools in our community (Portlethen, Fishermoss & Hillside) and The Larder, so £1100 was given to Fishermoss School.</p> <p>Many thanks to all those who volunteered for the Santa Run, as well as to MF and CM who managed the the school hot chocolate stop.</p> <p>Christmas Cards</p> <p>Christmas Cards fundraising project with IQ Cards was a success, and a total of £278.40 was raised.</p>	

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	<p>Cinema trip The PSC has funded the cinema trip for the entire school to watch the Disney film “Wonka” at the Vue Cinema on 19th December. The costs were as follows: buses - £1000, movie tickets - £1077. FM informed us that it was a wonderful experience for the pupils; the children greatly enjoyed the movie and even gave a round of applause.</p> <p>Pounds for Primaries MM registered our school for the “Pounds for Primaries” competition by Press&Journal and Evening Express. We have to collect as many as we can of the special tokens that will appear in The P&J/Evening Express between Saturday 3rd February and Saturday 2nd March 2024. Every school that collects a minimum of 250 tokens will get at least £100 each. Tokens must be submitted to P&J by Friday March 15 2024.</p> <p>Perennials for Pollinators MM registered our school for the Perennials for Pollinators – Spring 2024 scheme run by Aberdeenshire Council. The herbaceous perennials plants will be delivered in March, and the pupils will be able to plant them in the school planters.</p>	
4.	<p>Head Teacher Update & School Requests (MF)</p>	
	<p>MF informed us that a parent registered our school with the free fruit scheme by Amazon, so Fishermoss will receive 100 pieces of fruit from Amazon for free weekly for a whole year. Those fruit are used for the fruit bowls; senior pupils help with unpacking and learn to wash their piece of fruit. If some fruit are left by the end of the week, nursery parents can take them home.</p> <p>First Aid Training and Class Trips Requests MF requested funding for the first aid training for P5-P7pupils, as the PSC had funded it previously. MM offered to inquire about prices from several organisations so that we can compare what they offer. MF requested if the PSC is happy to fund the class trips during this academic year. MM reminded that the class trips had been funded by PSC at £10 per child in previous years. Everyone agreed to continue funding those requests.</p> <p>P6 Eco Schools Request (FM) FM presented a letter from P6 pupils to the PSC. With the aim of supporting the eco community, they have requested funds to purchase the following items: - 40 pairs of reusable gardening gloves, £100; - 66 litter pickers, £90; - new court yard shed, £119. Total: £309. For the full text of the letter please refer to the minutes appendix. AS offered to inquire at John Lawrie Metals about the donation of gardening equipment and gloves. MM offered to find out if we can get a donation via the Perennials for Pollinators scheme. There were also ideas to inquire at the Men’s Shed Portlethen and</p>	<p>MM, AS to organise transfer of the requested funds</p> <p>AS to inquire at John Lawrie Metals about the</p>

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	<p>Men's Shed Stonehaven, as well as ask the parents' forum for donations of spare litter pickers and gardening gloves.</p> <p>Request for art and science equipment (CM) CM delivered the school's request for art and science equipment. The school needs funding for the following art supplies: oil pastels, watercolours, watercolour brushes, brush holder; <u>total – £130.</u> The school requests funding for the following science equipment: tweezers, magnifying glasses for bug observations, 12 sets of binoculars for bird watching, scientific beakers, pipettes and leads; <u>total – £150.</u> MM supported these requests, AS seconded. Everyone voted in favour of those requests. CM mentioned the school is always happy to accept donations of books and jigsaws.</p>	<p>donation of gardening equipment</p> <p>MM, AS to organise transfer of the requested funds</p>
5.	<p>Positions on the PSC (MM)</p>	
	<p>MM will continue as the Chairperson. CG volunteered to take on the role of the Vice Chairperson, as well as the role of the Purchaser. Seconded by DS. SD volunteered to take on the role of the Uniform Coordinator. Seconded by DS. New volunteers were approved for their positions.</p>	
6.	<p>AOB</p>	
	<p>Multiuse Pitch (RM) RM proposed starting a fundraiser to transform the football/multisports pitch on the Fishermoss school playground into an enclosed all-weather astroturf pitch. In its current state the field gets very muddy regularly, which makes it unusable for kids' sports activities in winter months. RM expects the estimates for upgrading the pitch to be around £25000. He is happy to drive the fundraising campaign. MM advised that before commencing fundraising, an authorization from the Council's educational and landscaping departments should be obtained to confirm that the pitch can be upgraded. Next step is to contact companies for quotes. The discussion also covered the benefits for the children resulting from the field upgrade, the current issues with the pitch condition and upkeep, possible fundraising options.</p> <p>PSC Notice Board (MM) The PSC notice board outside the school got battered with the wind. The PSC has a new one in the shed to replace it, and Keith will be happy to do the replacement.</p> <p>Leavers Ceilidh MF explained that the school has historically organised a leavers Ceilidh for P7 including Domino's pizza, a ceilidh band (volunteers) etc. This is organised by the school at no cost to parents. At the AGM in Sept 2019 it was decided to set aside an annual recurring donation of £240 for this, and this is expected to be sufficient to cover the event.</p>	<p>MM and RM to contact the Council to find out what approvals are required.</p>

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	<p>Summer Fayre (MM) MM proposed to hold Fishermoss Summer Fayre as the PSC next fundraising event. Possible date was discussed and Saturday 8th June 2024 was approved. MM proposed using the playground and the gym hall for the Fayre, she will apply for the let for those. For the Fayre to be successful, we'll need a considerable number of parent volunteers. MM suggested the following organisational approach: we'll ask parent volunteers to take the lead in managing specific stalls (such as "beat the goalie", home baking, etc.) and organise their own team of volunteers to assist in running the stalls. Next meeting of the PSC will be held in March in order to plan and organise the Fayre .</p>	<p>MM to apply for the let MM to prepare an email to the parents</p>

Date of the Next Meeting: 13 March 2024 @ 17:30

Summary of Actions this and previous meetings:

Meeting /Agenda Item	Action required	Responsibility	Timeline
13/09/23 item 8	<ul style="list-style-type: none"> MM to send quarterly reminder to remind parents that uniform can be purchased all year and that profits go directly to school 	MM	Ongoing
13/09/23 item 11	<ul style="list-style-type: none"> LSV organise PVGs 	LSV	Ongoing
15/02/24 item 2	<ul style="list-style-type: none"> Send previous minutes to Jacqui 	JG, DS	Complete March 24
15/02/24 item 4	<ul style="list-style-type: none"> MM, AS to organise transfer of the requested funds for class trips, art and science supplies, etc 	MM, AS	Ongoing
15/02/24 item 4	<ul style="list-style-type: none"> AS to inquire at John Lawrie Metals about the donation of gardening equipment 	AS	Complete Feb 24
15/02/24 item 6	<ul style="list-style-type: none"> MM and RM to contact the Council to find out what approvals are required for the multiuse pitch upgrade 	MM, RM	Ongoing
15/02/24 item 6	<ul style="list-style-type: none"> MM to apply for the let for the Summer Fayre 	MM	Complete Feb 24
	<ul style="list-style-type: none"> MM to prepare an email to the parents regarding organising the Summer Fayre stalls and volunteers 	MM	Ongoing

Summary of Completed Actions from previous meetings 23/24:

Agenda Item	Action required	Responsibility	Timeline
13/09/23 item 3	<ul style="list-style-type: none"> Send minutes to Jacqui 	LSV	Complete Sept 23
13/09/23 item 9	<ul style="list-style-type: none"> Set up crowdfunding link for sponsored walk 	LSV	Complete Sept 23
13/09/23 item 10	<ul style="list-style-type: none"> MM write blurb with MF to be shared about Xmas cards 	MM,MF	Complete Sept 2023
23/11/23 item 2 15/02/24 item 2	<ul style="list-style-type: none"> Send previous minutes to Jacqui 	JG, DS	Complete March 24
23/11/23 item 4	<ul style="list-style-type: none"> Transfer funds for funding of school trips and other school requests 	JG, MM,AS	Complete Dec 23
23/11/23 item 5	<ul style="list-style-type: none"> Complete the floor plan of the Fayre 	MM, DS	Complete Nov 23
23/11/23 item 5	<ul style="list-style-type: none"> Coordinate Santa Run volunteers 	MM	Complete Nov 23
15/02/24 item 4	<ul style="list-style-type: none"> AS to inquire at John Lawrie Metals about the donation of gardening equipment 	AS	Complete Feb 24
15/02/24 item 6	<ul style="list-style-type: none"> MM to apply for the let for the Summer Fayre 	MM	Complete Feb 24

APPENDIX: P6 students letter

15.2.24

Eco Schools Money

Dear PSC,

We are writing to ask for some money to support our eco community. We want to be able to buy some gardening gloves, litter pickers and a new courtyard shed to replace the one that broke in the storms.

We would like to get 40 pairs of reusable gardening gloves to replace the single-use plastic gloves that every class is using on a daily basis for litter picking which are bad for the environment. This would cost £100.

Another thing we would like to get is 36 litter pickers so everyone who wants one can get one. The old ones have started to break over the years and the ones that have lasted means we have extra for the community litter picks, bigger classes and a few in case the new ones get broken. This will cost £90.

The final thing we would like to ask for is a new courtyard shed to replace the old one as it got broken in the storms and we need a new home for all the gardening supplies to keep our courtyard tidy. This would cost £119.

Altogether this would cost a total of £309.

We would really appreciate this as we could work harder to make the planet a more sustainable place.

Kind regards,
P6 students.